



CONTROLLER OF EXAMINATIONS
TELANGANA UNIVERSITY
DICHPALLY, NIZAMABAD-503 322, T.S.
Tel: Office: **08461-221907, 222214**

A State University Established under Act No. 28 of 2006
A.P. Recognised by UGC under 2(f) and 12(B) of UGC Act 1956

Lr. No. 908/TU/EB/UG/EXM/2018

Date: 09-11 -2018

NOTIFICATION

It is hereby notified that all the eligible candidates of B.A./B.Com (all streams)/B.Sc./BBA/BA-(L) course(s) of I & III Semester Backlog / Improvement Examinations to be conducted in Month of Novemeber–2018. The following is the schedule for the payment of examination fee and submission of examination application forms at their respective colleges.

Descriptions	Last Dates	
	Without Late Fee	With Late Fee Rs 100/-
<u>FOR STUDENTS</u> Payment of Examination fee and Submission of Examination forms	17-11-2018	20-11-2018
<u>FOR COLLEGES</u> Remittance of Consolidated examination fee to Registrar Telangana University exam fee “The Registrar Examination A/C No. 31079102875”	19-11-2018	22-11-2018
Submission of EAF Hard Copies	24-11-2018	

The Examination fee particulars for I & III Semester (Backlog/Improvement) are as follows:

Sl. No	Course	Examination fee
1	B.A./B.A-(L)	
	a. Up to 2 Papers	550/- +50/- for Memo
	b. 3 or More Papers	950/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo
2	B.Com. (all streams)	
	a. Up to 2 Papers	600/- +50/- for Memo
	b. 3 or More Papers	1050/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo
3	B.Sc./BBA	
	a. Up to 2 Papers	700/- +50/- for Memo
	b. 3 or More Papers	1200/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo

IF THE COURSE IS NOT OFFERED IN A PARTICULAR MEDIUM, QUESTION PAPER WILL NOT BE PROVIDED IN THAT LANGUAGE.

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- **The online EAF College logins will be closed by 20-11-2018 by 04.00 p.m.**
- **The late fee amount will be levied automatically in case the fee is not remitted to the T.U. A/c and forms are not submitted as per the above schedule.**
- **“Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.”**
- **It is informed to the principals of all UG colleges not to direct any student to the Examination Branch, T.U for late fee, otherwise disciplinary action will be initiated.**

NOTE

1. The exact date of commencement of the Examinations and detailed time table will be notified later.
2. The Examination fee once paid by the candidate/college will not be refunded or adjusted.
3. **The Examination application forms of I & III Semester (Backlog) eligible students are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Qualifying Examination.**
4. **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students.** A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Blind, Physically Disabled, Deaf & dumb students Application forms should submitted separately along with Seperate Nominal Roll**
 - a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances**. The Examination fee once paid by the candidate will not be refunded or adjusted.
 - b) Instruct the students to enclose the Xerox copies of the memorandum of marks of earlier examinations to verify eligibility, and Equivalency Certificate issued by the Board of TS/AP Intermediate, if the candidates are from other board.
 - c) **Note that the H.T No allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.**
 - d) Forward only the Examination application forms of the candidates who have **put in required Percentage of attendance.**
5. a) The University has decided to accept the payment of Examination fee through **Core Banking System** from the Colleges under Telangana University Jurisdiction. **Under any circumstance cash will not be accepted. It is required to transfer the fee amount through**

RTGS / NEFT for credit into Registrar Telangana University Exam Fee Fund A/c No 31079102875 (SBI, T.U Branch, Branch code 13804).

b) the College Principal are requested to deposit (credit) the consolidated Examination fee amount along with Bank processing charges into the Registrar, Examinations (Account No. 31079102875) SBI, Telangana University Branch or in any Branch of State Bank of India and obtain a receipt from the bank and submit the same to the Examination Branch, T.U. along with application forms.

6) Application forms without late fee and with a late fee of Rs 100/- with all the requirements should reach the Examination Branch, T.U, on or before 24-11-2018. A penal fee @ Rs.500/- per faculty will be collected per day from the college on applications received after 24-11-2018.

**Sd/-
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Copy to:-

1. The Principals of concerned UG Colleges.
2. The P.A to Vice-Chancellor, TU
3. The P.A to Registrar, TU
4. The Director, Academic Audit Cell, TU
5. The Addl. Controller of Examination, Examination Branch, TU
6. The Addl. Controller of Examinations (Confidential), Examination Branch, TU
7. The Addl. Controller of Examinations, Examination Branch, TU
8. All the sections of Examination Branch, TU
9. The Public Relations Officer, TU